

# Marketing and Vineyard Improvement Programming to Support Grape Growers

## *A Targeted Intake under the Canadian Agricultural Partnership (the Partnership) Cost-Share Program for Farmers*

### GUIDELINES 2020

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#### Overview

The Marketing and Vineyard Improvement Programming (MVIP) supports wine grape growers by providing funding for eligible vineyard improvements to adapt to ongoing and emerging vineyard challenges, and to enable growers to produce quality grapes to meet the growing demands of Ontario wine manufacturers. The Ontario government is striving to create an environment where agri-food businesses can thrive and prosper – where Ontario is truly open for business.

MVIP will be delivered by Agricorp, an agency of the Ontario government.

#### Definitions

For the purposes of this guideline, the terms below will have the following meanings:

**“Active Grower”** means a wine grape grower that has marketed processing grapes or late harvest juice within the past two years or is a wine grape grower with established grape vines who can demonstrate a clear plan to market grapes within two years of applying to the MVIP.

**“Affiliated Active Growers”** means a group of Active Growers where:

- One of them is a subsidiary of the other,
- They are subsidiaries of the same body corporate, or
- Each of them is controlled by the same person.

**“Canada”** means her Majesty the Queen in Right of Canada.

**“Funding Cap”** means \$1,000 for each acre under production of hybrid or vinifera wine grapes (classes 5 to 10f) up to the Maximum Available Grant defined over 5 years of the MVIP, namely under the Wine and Grape Strategy (2015 to 2019) and under the Canadian Agricultural Partnership (the Partnership) (2020).

**“Grant Payment(s)”** means the amount of MVIP funding provided to a Successful Applicant, based on the value of receipts for up to 35 per cent of eligible expenditures incurred in the Project Period, up to the applicant’s Maximum Available Grant.

**“Maximum Available Grant”** means maximum payment that each successful eligible Successful Applicant, including its Affiliated Active Growers, can receive over five years (including under the Wine and Grape Strategy (2015-19) and under the Partnership

(2020)), and is capped at \$100,000 per eligible applicant, including Affiliated Active Growers.

**“MVIP”** means the Marketing and Vineyard Improvement Programming as continued as a targeted Intake under the Canadian Agricultural Partnership (the Partnership) Cost-Share Program for Farmers.

**“Project Period”** means the period commencing from the date the applicant’s project is approved and ending on the project completion date, which can be no later than December 31, 2020.

**“Requirements of Law”** means all applicable statutes, regulations, by-laws, ordinances, codes, official plans, rules, approvals, permits, licenses, authorizations, orders, decrees, injunctions, directions, agreements and applicable program guidelines with all authorities that now or at any time hereafter may relate to the Successful Applicant using the Grant Payment(s) or carrying out the project.

**“Successful Applicant”** means a legal entity that applied for funding under the Program and has received this Offer to Proceed.

**“Wine Grape Acreage”** means acreage under production of wine grape varieties and is calculated based on growing acreage registered by the applicant in eGrape, the electronic vine management database.

## **Applicant Eligibility**

To be eligible to apply for Grant Payment(s), applicants must meet ALL the following eligibility criteria:

- Be a sole proprietor, corporation, partnership or unincorporated association- Articles of Incorporation or other acceptable proof of status must be made available upon request.
- Be an Active Grower.
- Provide and maintain during the Project Period a Farm Business Registration number or an accepted equivalent, such as:
  - Farm Business Registration Exemption Certificate.
  - Indian Agriculture Program of Ontario letter.
  - T1 General 2018 pages 1 & 2 of your Income Tax and Benefit Return with gross farm income declared on line 168 and a copy of your Statement of Farming Activities- Farm Income & Expenses (T2042E).
- Provide and maintain during the Project Period a Grape Growers of Ontario (GGO) Number.
- Provide and maintain during the Project Period a Premises Identification Number for the vineyards included in the application; if you do not have an active premises ID, contact the Provincial Premises Registry at: 1-888-247-4999 or visit: [ontariopid.com](http://ontariopid.com) to apply.

- Must own or lease the land upon which Wine Grape Acreage is planted. Applicants who lease the land upon which Wine Grape Acreage is planted are eligible to apply provided that the owner of the land has provided written consent to Agricorp.
- Submit the application form by the date and time indicated in these guidelines.
- Agree to comply with the terms and conditions of the MVIP under the Partnership, as set out in these guidelines.
- Declare all sources of federal, provincial or municipal funding in relation to Wine Grape Acreage.
- Shall not have received funding from any other federal, provincial or municipal government program for similar expenses to those that may be incurred under the MVIP.
- Be in compliance with and remain in compliance with all Requirements of Law.

**Note:** only one Active Grower of a group of Affiliated Active Growers may apply for MVIP in an application intake period. Incorporated Active Growers that are affiliated body corporates within the meaning of the Business Corporations Act (Ontario) will be considered to be one entity for the purpose of applying for MVIP in an application intake period.

### **Application Intake Period**

The targeted application intake will open **at 10:00 AM on March 5, 2020, applications will not be accepted prior to that time.** All applications submitted during this intake period will be time and date stamped.

This application intake will proceed on a first come, first served basis, subject to the maximum allocation for the MVIP. Applicants for this application intake should therefore apply as soon as possible after it opens to maximize their opportunities to be considered for the MVIP. After the application intake closes, applicants will be provided with notice regarding the status of their application by Agricorp.

## Determination of Grant Payment

Under MVIP, the Governments of Ontario and Canada will reimburse up to 35 per cent of eligible costs (as set out in Schedule A of these guidelines) up to a maximum Funding Cap per Successful Applicant over five years of MVIP, namely under the Wine and Grape Strategy (2015 to 2019) and the Partnership (2020). The Funding Cap for each applicant equals \$1,000 for each acre under production of hybrid or vinifera wine grapes (classes 5 to 10f) up to the Maximum Available Grant.

The Maximum Available Grant that each eligible applicant, including its Affiliated Active Growers, can receive over five years of MVIP, namely under the Wine and Grape Strategy (2015 to 2019) and the Partnership (2020) is \$100,000 per eligible applicant. Active Growers can apply to more than one application cycle for MVIP funding, but the Maximum Available Grant for a Successful Applicant over all the application cycles of the Wine and Grape Strategy is \$100,000. Successful Applicants shall bear the remaining percentage of costs for the project.

### Chart of Grant Payment Calculation Examples:

Classes 5-10f Wine Grapes Currently Under Production	Calculation for Maximum Funding	Maximum Funding (net of HST)	Maximum Eligible Costs at 35 per cent Funding	Applicant Contribution Required
50 acres	$50 \times \$1,000 / \text{acre}$	\$50,000	Approx. \$142,850	Approx. \$92,850
100 acres	$100 \times \$1,000 / \text{acre}$	\$100,000	Approx. \$285,700	Approx. \$185,700

## Assessing Wine Grape Acreage to Determine the Funding Cap

Wine Grape Acreage for MVIP will be calculated based on growing acreage registered by the applicant in eGrape, the electronic vine management database. Applicants who do not have some, or any, of their Wine Grape Acreage (owned and/or leased) registered in eGrape may make a request to Agricornp and/or to GGO to have their vineyard information added to the database.

By signing the application form, applicants will authorize Agricornp staff to have access to acreage data in the eGrape database.

For the purposes of MVIP, each acre of Wine Grape Acreage is assigned to only one applicant. If two or more applicants co-farm Wine Grape Acreage and there is a dispute as to which applicant should be assigned the Wine Grape Acreage for calculating the Funding Cap, the acreage at issue would be assigned to the landowner.

If an eligible applicant **acquires additional** Wine Grape Acreage during the course of the Project Period, that additional acreage would not qualify for increased Funding Cap. On the other hand, if an eligible applicant's Wine Grape Acreage decreases during the Project Period, the eligible applicant's Funding Cap would not be affected.

If, after applying for funding under the MVIP, an eligible applicant **ceases** wine grape production on acreage that was used in the calculation of the applicant's Funding Cap, or sells/leases out that Wine Grape Acreage, this will not affect the amount of funding the eligible applicant is able to access Project Period in which it was approved to receive funding.

## **Considerations for Applicants**

**Eligible costs must be incurred by the Successful Applicant after the project has been approved and by December 31, 2020.** Applicants should only apply for improvements that can be realistically completed and expensed during this period. The complete list of eligible costs and eligible vineyard improvements (goods and services) is set out in Schedule A of these guidelines.

Agricorp reserves the right to approve and to reject an applicant's request for project changes.

## **Group Applications**

Group applications will be considered under MVIP. Applicants may link their applications together to pool funding for which they may separately be eligible.

Only equipment and infrastructure items set out in Schedule A are eligible to be included in group applications. Applicants must clearly identify on the application form:

- The identity of the co-applicant(s);
- The eligible vineyard improvement(s) against which the Funding Caps are to be pooled;
- The value of the Funding Cap that each co-applicant wishes to allocate against the item(s) for which they are requesting support.

All co-applicants must be eligible applicants under MVIP for group applications to be considered.

Projects submitted as part of a group application will be assigned a time and date stamp based on the time and date the last of the co-applicants submits their completed application form.

For the purposes of making a claim, group applicants must each submit receipts indicating the names of all co-applicants.

Depending upon the available Funding Cap of each applicant and the amount of the applicant's respective Funding Caps that each applicant chooses to allocate against the vineyard improvement, payments for the jointly acquired vineyard improvement could be as follows:

### Chart of Group Funding Example:

Co-applicants	Available Funding Cap	Applicant's Funding Cap allocated to vineyard improvement/Grant Payment	Funding Cap remaining after Grant Payment
1	\$30,000	\$19,000	\$11,000
2	\$15,000	\$15,000	\$0
3	\$35,000	\$15,000	\$20,000

### Payment Stacking Policy

Applicants can only access funding from the Partnership once for the project they are seeking approval for under MVIP. This includes funding received by applicants from other cost-share programming under the Partnership (i.e. cost-share funding for farmers delivered by the Ontario Soil and Crop Improvement Association).

However, applicants may access other government funding as long as those other programs also allow stacking. The maximum level of total assistance provided from all sources is 100 per cent of the total eligible costs. All funding for a project, including from additional sources, must be listed on the application. MVIP is funded by the Partnership and cannot stack with other funding sources of the Partnership.

## **Application Process**

### **1. Complete and Submit an Application Form**

Visit the Agricornp website for program information, forms and other resources at: [www.agricorp.com](http://www.agricorp.com).

The GGO can assist you with your application. There is a computer available at GGO for growers to use. For assistance from GGO please call Nick Lemieux at: 905-688-0990.

For more information about the MVIP under the Partnership, please contact Agricornp staff by calling: 1-888-247-4999 or by emailing: [mvip@agricorp.com](mailto:mvip@agricorp.com).

A complete application submission will include:

- Signed Application Form

If the Application Form is incomplete, the application will be ineligible pending its completion. Given that Agricornp will process applications on a first come first served basis, there is no guarantee that a revised and complete application will be accepted and approved if eligible.

Completed applications may be submitted in one of two ways:

- By email: [mvip@agricorp.com](mailto:mvip@agricorp.com)
- By fax: (519) 826-4118

For more information about our partners in MVIP, visit:

- [Agricornp](#)
- [Grape Growers of Ontario](#)
- [Ontario Soil and Crop Improvement Association](#)

### **2. Application Review**

Agricornp staff will review completed application forms, verify the applicant's eligibility, Wine Grape Acreage and calculate the applicant's Funding Cap.

### **3. Offer to Proceed**

Once an application is approved, Agricornp will send an Offer to Proceed to the successful eligible applicant outlining the terms and conditions of the funding, including the list of vineyard improvements approved for reimbursement.

Successful Applicants must pay strict attention to the eligible invoice dates (Project Period) and adhere to the project claim submission deadlines; otherwise, costs may be considered ineligible for reimbursement.

The Successful Applicant must sign the Offer to Proceed and return it to Agricornp.

#### **4. Claims Process**

Upon the completion of one or more approved vineyard improvements, Successful Applicants are required to sign and submit a completed Claim Form, and final report by January 15, 2021 to obtain reimbursement for eligible costs.

Successful Applicants may submit Claim Forms during the Project Period and may be eligible to receive interim Grant Payment(s).

MVIP does not fund cost over-runs; the approved Grant Payment(s) cannot be exceeded.

To be eligible to receive 2020 MVIP funding, if asked, the Successful Applicant must have completed a benchmarking survey of wine and grape businesses that may be conducted as part of the Ontario government's wine and grape strategy.

Vineyard improvements are subject to verification by an Agricorp field adjuster at Agricorp's discretion. Vineyard improvement work may be verified while the work is being completed and prior to payment.

To receive MVIP funding a final report must be completed and submitted. The purpose of the final report is to identify the results and impact of project activities completed, as well as service satisfaction, related to Canadian Agricultural Partnership cost-share funding for farmers. The final report responses will not impact the final claim.

The Successful Applicant's claim submission will include the following:

- Copies of invoices and receipts for the work undertaken or equipment purchased;
- Equipment serial numbers and a detailed description of equipment purchased; and
- Completed final report.

### **Additional Requirements for Successful Applicants Under MVIP**

#### **Compliance**

As a condition of MVIP funding, Successful Applicants are responsible for complying with all Requirements of Law.

Failure to comply with Requirements of Law may result in the termination of the Offer to Proceed and MVIP Grant Payments and may require the repayment of any funds received under MVIP to Ontario.

Take notice that Agricorp, the Government of Ontario, and Canada, including its ministries and public bodies, are not legally responsible for the consequences if MVIP Successful Applicants fail to comply with any Requirements of Law.

#### **Data Collection**

As a condition of MVIP funding, Successful Applicants must agree to authorize OMAFRA use of data collected under the Grape Growers of Ontario's electronic vine



management system (eGrape) to enable individual funding caps to be calculated, to provide data for use in verifying applications and to measure performance.

### **Annual Benchmarking Survey**

As a condition of MVIP funding, if asked, Successful Applicants must agree to participate in a benchmarking survey of wine and grape businesses that may be conducted as part of the Ontario government's wine and grape strategy.

Note that Agricorp and OMAFRA reserve the right to revise these guidelines from time to time. It is recommended applicants confirm they have the most recent version of the program guidelines prior to making an application.

## **Schedule A**

### **Eligible Costs**

Costs from the following categories that are, in Agricornp's sole discretion, direct and necessary for one-time Eligible Vineyard Improvements intended to enhance grape quality and production:

1. The purchase of materials, eligible equipment and machinery for Eligible Vineyard Improvements intended to enhance grape quality and production.
2. One-time labour charges performed in the vineyard (by third parties or the applicant) that are for Eligible Vineyard Improvements.

For reimbursement of the above costs the Successful Applicant must provide either or both:

- a) Documented actual cash outlays through invoices, receipts and proofs of payment (net of HST) (see Eligible Vineyard Improvements for more details); or
- b) Flat rate cost activities will be subject to verification by Agricornp or other auditors (See Eligible Vineyard Improvements for more details).

To be eligible, these costs must be incurred after project approval date and no later than, December 31, 2020. Work must be completed on the vineyard(s) indicated in the application. All vineyard improvements may be subject to verification by Agricornp or other auditors.

All businesses from which goods or services are purchased must be at Arm's Length from the applicant, meaning not related to the applicant, not affiliated with the applicant, or controlled in any way by the applicant. If you have any questions about whether a supplier meets this requirement, please contact Agricornp.

### **Equipment and Machinery Requirement**

Successful Applicants must retain ownership of all machinery and equipment purchased at a cost of \$5,000 or more and funded under MVIP for a period of four years after purchase. Successful Applicants are required to provide receipts for all machinery and equipment purchases, new and used. Used equipment and machinery purchases may be eligible for funding under the following conditions:

- Equipment and machinery is purchased at competitive prices no greater than fair market value after deducting trade discounts or any other discounts available to the Successful Applicant;
- Equipment and machinery is purchased from an authorized dealer; and
- No previous owner has received cost share funding for the purchase of the equipment and machinery under any program funded in part or in whole by the Government of Ontario and Canada.

## Eligible Vineyard Improvements

### 0401 Consultation with a Viticulture Expert

- **Eligible Vineyard Improvements:** Consultation with a viticulture expert for new technology and innovation; Crop protection consultation;
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricorp verification) Receipt-based claim, GGO approved list of qualified viticulture experts only

### 0501 Improved Viticulture Practices

- **Eligible Vineyard Improvements:** Mechanical pre-pruning machine
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricorp verification) Receipt-based claim

### 0502 Improved Viticulture Practices

- **Eligible Vineyard Improvements:** Mechanical leaf remover (excluding current industry standard mechanical leaf removers)
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricorp verification) Receipt-based claim

### 0503 Improved Viticulture Practices

- **Eligible Vineyard Improvements:** Soil amendment spreading machine (side dressing-type equipment for compost or mulch, but not manure spreaders)
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricorp verification) Receipt-based claim

### 0504 Improved Viticulture Practices

- **Eligible Vineyard Improvements:** Weed control equipment other than sprayers and not including a grape hoe
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricorp verification) Receipt-based claim

### 0506 Improved Viticulture Practices

- **Eligible Vineyard Improvements:** Purchase of drift reduction sprayers and nozzles, 4 row sprayer or equipment modification for improved spray application
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricorp verification) Receipt-based claim

### 0507 Improved Viticulture Practices

- **Eligible Vineyard Improvements:** Pruning shredder (not mowers) and other tools used to reduce disease inoculum or overwintering insects

- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricornp verification) Receipt-based claim

#### 0508 Improved Viticulture Practices

- **Eligible Vineyard Improvements:** Specialized Equipment (harvester attachment that removes stems and leaves, optical sorting equipment, MOG removers)
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricornp verification) Receipt-based claim

#### 0509 Improved Viticulture Practices

- **Eligible Vineyard Improvements:** Equipment for precision agriculture including but not exclusively, automated guidance systems, and real time monitors on vineyard equipment, harvester mounted yield monitors, harvester mounted fruit sorters, sprayer monitors, drones or other sensing equipment
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricornp verification) Receipt-based claim

#### 0604 Reducing Cold Injury

- **Eligible Vineyard Improvements:** Insulating fabric for winter protection (including equipment for application and removal)
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricornp verification) Receipt-based claim

#### 0701 Improved Irrigation Infrastructure

- **Eligible Vineyard Improvements:** Purchase of trickle irrigation equipment, including flow meter (mandatory)
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricornp verification) Receipt-based claim

#### 0702 Improved Irrigation Infrastructure

- **Eligible Vineyard Improvements:** Installation of trickle irrigation system (including the installation of ponds as a component of a trickle irrigation system)
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricornp verification) Receipt-based claim
- Flat eligible cost rate of \$0.40 per metre of grape row; will be subject to Agricornp verification

#### 0801 Pest Management

- **Eligible Vineyard Improvements:** Non acoustical pest management systems (bird netting, night guard retrofit, electric fencing)

- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricornp verification) Receipt-based claim

#### **0802 Pest Management**

- **Eligible Vineyard Improvements:** Sampling/testing for viral diseases
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricornp verification) Receipt-based claim

#### **0901 Improved Environmental Monitoring**

- **Eligible Vineyard Improvements:** Purchase or modification of sensing/monitoring equipment related to wind machine operation (including transition to natural gas)
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricornp verification) Receipt-based claim from a qualified contractor

#### **0902 Improved Environmental Monitoring**

- **Eligible Vineyard Improvements:** Purchase of soil moisture sensors, remote sensors, weather stations to measure temperature, wind speed and direction, leaf wetness, and rainfall and like equipment
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricornp verification) Receipt-based claim

#### **0903 Improved Environmental Monitoring**

- **Eligible Vineyard Improvements:** Purchase of purpose-designed software to manage weather data
- **Claim Method and Cost Allowance:** (receipt-based claims may be subject to Agricornp verification) Receipt-based claim

## **Schedule B**

### **Ineligible Costs**

- Ineligible costs include, but are not limited to:
- Costs incurred before the date the project was approved by Agricorp and costs incurred later than December 31, 2020.
- Any cost not specifically required for implementation of the project
- Normal costs of establishing, expanding or operating a business
- Normal costs of implementation of a facility expansion
- Deposits (prepayments) for which goods or services are not yet fully received
- Mentoring and coaching
- Sponsorship of conferences and learning events or initiatives
- Honorariums
- Membership costs
- Any travel costs
- Consultant and other contractor expenses for any hospitality (e.g., provision of food or beverages at events), incidentals or meals
- Hospitality (e.g., venue rental, food, beverages, AV, etc.)
- Purchase or lease of land, building or facilities
- Financing charges, loan and lease interest payments, bank fees and charges as well as debt restructuring or fundraising
- Gifts and incentives
- Permits and approvals
- Legal fees
- Costs related to activities that promote Ontario products explicitly over those of another province or territory
- Costs related to activities that directly influence or lobby any level of government
- Costs of basic research
- Taxes, including Harmonized Sales Tax
- Any refund or rebate the applicant receives or is eligible to receive
- Any capital item that is funded by any level of government at 75 per cent or more
- Equipment depreciation and maintenance
- General working capital requirements including debt servicing and taxes

- Cost of new vines
- Cost of planting new vines
- Any winery specific equipment
- Purchase of used machinery and equipment other than from an authorized dealer
- Lease or rental costs of machinery and equipment (unless included in cost per acre limits)
- Purchase of general farm equipment (e.g., manure spreader, tractor)
- Materials in an applicant's inventory
- Costs for on-going testing in the vineyard, except for viral disease testing (0802)
- Pesticides or other pest control chemicals or substances
- Purchase of general-purpose computer software
- Costs associated with completing the Application Form, Claim Form or any other program-related forms including reporting
- Costs associated with project planning, supervision, or administration

## **Contact Information**

For more information:

Telephone: 1-888-247-4999 or

Email: [mvip@agricorp.com](mailto:mvip@agricorp.com)

[www.agricorp.com](http://www.agricorp.com)

Également disponible en français

# Application Declaration

To apply, the applicant must agree to be bound by the Terms and Conditions of Canadian Agricultural Partnership (CAP) Cost-share Funding for Marketing and Vineyard Improvement Programming (MVIP).

The applicant must be a legal entity that is eligible under the CAP cost share funding for MVIP. The individual who signs the application form must be a person who is authorized by the applicant to sign the form on behalf of the applicant and to bind the applicant to the contents therein. This person is referred to as “you” below.

## You must certify on the Application that:

You have read, understand, and agree to abide by all requirements of the CAP Cost-share Funding for MVIP. This Guide sets out the Terms and Conditions for the CAP Cost-share Funding for MVIP, including the Eligible Vineyard Improvements.

- All information submitted on the application is true and complete, to the best of your knowledge, belief and understanding.
- All sources of funding for the proposed project, other than the applicant's, have been disclosed in this application, including sources and amounts from federal, provincial and municipal governments, and such funds do not, and will, not exceed 100 per cent of total project costs.
- The applicant does not currently owe any money to Ontario, or you have attached a description of the applicant's debt to Ontario to this application.
- You are not, nor is any officer, director or employee of the applicant (if any) a current or former federal public office holder or federal public servant, or, if you, or any officer, director or employee of the applicant (if any) are a current or former federal public officer holder or federal public servant, you or that officer, director or employee of the applicant (if any) are in compliance with the *Conflict of Interest Act*, the *Conflict of Interest Code for Members of the House of Commons*, the *Values and Ethics Code for the Public Sector* and the *Policy on Conflict of Interest and Post-employment*, as applicable.
- You are not, nor is any officer, director or employee of the applicant (if any), a member of the House of Commons or of the Senate, or if you, or any officer, director or employee of the applicant (if any) are, you or the officer, director or employee of the applicant (if any) are permitted under the *Parliament of Canada Act* to receive funding from Canada under the CAP Cost-Share Funding for MVIP.

## You must further certify on the Application, that the applicant:

Shall retain all records relating to any payments made to the applicant under the CAP, including all invoices and proof of payment for at least seven (7) years from the date on which payment was received by the applicant.

Shall consent to Ontario, Ontario's program administrator, Agricorp or Canada publishing information about the project/activities funded including the amount of funding the applicant has been approved to receive and/or has received under CAP including the CAP Cost-Share Funding for MVIP, the nature and results of any project/activities funded, along with the applicant's name.

## You must further acknowledge and accept, on behalf of the applicant that:

CAP Cost-Share Funding for MVIP is a discretionary, non-entitlement program and that the applicant is not entitled to funding merely as a consequence of submitting an application. Payment is subject to Ontario receiving all the necessary appropriations from the Ontario Legislature, Ontario receiving all the necessary monies from Canada,

the applicant and the applicant's project (including all activities) satisfying eligibility activities criteria, eligible expenses criteria and target audiences, as well as the applicant's compliance with all terms and conditions of CAP Cost-Share Funding for MVIP.

If it is determined that the applicant has received a payment the applicant was not eligible to receive, through administrative error or otherwise, the applicant will repay any and all payments that the applicant was not eligible to receive as well as any surplus funding.

Any payments made to the applicant may be subject to recovery or offset against the applicant's pre-existing debts to the Crown in Right of Ontario or Canada.

Ontario, Ontario's program administrator, Agricorp or Canada, including, their respective Ministers, directors, officers, agents, employees or representatives (as applicable) shall not be liable for any damage or loss whatsoever, or howsoever arising, including damage or loss arising from any advice, opinions, representations, warranties or the provision of information under CAP Cost-Share Funding for MVIP.

The information provided for CAP Cost-Share Funding for MVIP may be disclosed by Ontario or Ontario's program administrator, Agricorp, on behalf of Ontario to verify compliance with other provincial and federal funding initiatives administered by Ontario or another program administrator on behalf of Ontario or by Ontario in order to confirm the information provided, to verify eligibility and to ensure there is no duplication of funding.

The information provided to CAP Cost-Share Funding for MVIP may, with the exception of the Social Insurance Number of successful applicants of funding who are sole proprietors, partners in a partnership or members of unincorporated entities, be subject to disclosure under the *Freedom of Information and Protection of Privacy Act* (Ontario) or the *Access to Information Act* (Canada).

NOTICE OF COLLECTION OF PERSONAL INFORMATION: Agricorp may collect the Social Insurance Number of a MVIP Successful Applicant of funding where that Successful Applicant is a sole proprietor, partner in a partnership, or a member of an unincorporated entity, in order to meet its obligations under the Income Tax Act (Canada), and for the purposes of auditing and collecting overpayments as required under Minister's Order 0005/2018, as amended from time to time. If you have any questions about the collection of this information, please contact: Ian Cowbrough, Compliance & FOI-Privacy Specialist, 519-826-6004; Agricorp, 1 Stone Rd 4NW Guelph ON N1H 8M4

## You must consent to the following on behalf of the applicant:

To provide accurate, timely and full information, including supporting documentation, to Ontario or Ontario's program administrator, Agricorp, and will notify Ontario or Ontario's program administrator, Agricorp, immediately in the event that there are any changes to information provided.



To provide Canada, Ontario and Ontario's program administrator, Agricorp, as well as their authorized representatives, with any information or access to a person, place or thing within ten (10) business days of any request, field verification or audit.

To comply with onsite field inspections and/or audits by Ontario or Ontario program administrator, Agricorp, upon notice, and during normal business hours, to verify eligibility, and to evaluate compliance with the requirements of *CAP Cost-Share Funding for MVIP*.

To comply with reviews by Ontario of information related to other programs and initiatives delivered by, or for, Ontario in which the applicant is enrolled or has applied.

The use of the applicant's name and contact information by Ontario, Ontario's program administrator, Agricorp, and/or Canada to contact the applicant for the purpose of evaluating the effectiveness and efficiency of *CAP programming*, or for any other similar purpose.

In the event of a conflict between anything set out in Guidelines and the Minister's Order 005/2018, the Minister's Order will prevail.

Errors and Omissions Excepted.