



An agency of the Government of Ontario

Sales Reporting Checklist

RMP for livestock is based on a self-reporting principle. Agricorp uses the information provided in your *Sales Report* to determine any payments. Reporting accurate and up-to-date information reduces time spent on follow-up. This ensures you receive the right compensation, when you need it most and without processing delays.

Use this checklist to help you complete your RMP for livestock *Sales Report*.

You do not need to submit this checklist to Agricorp. It is for informational purposes only.

- 1** *Has any of your animals' weight gain occurred out of province?*

YES *IF YES, exclude this weight gain from the Average purchase weight column on your *Sales Report*. Be sure the purchase weight and date is from when your animals entered Ontario; this may be documented in your custom feeding closeouts or trucking invoices.*

NO
- 2** *Are you reporting sales of cattle or sheep that were sold together but purchased on different dates?*

YES *IF YES, report the sales information once. Use that row and the rows beneath it to complete the "Breakdown of sold animals" section. For an example, see the "Reporting your purchases" section on the reverse of this checklist.*

NO
- 3** *Are any cattle over 30 months old included on your kill sheets?*

YES *IF YES, exclude reporting these cattle on your *Sales Report* and deduct the corresponding weight from the total weight when calculating the average weight per head.*

NO
- 4** *Are you reporting any breeding stock?*

YES *IF YES, note that cattle retained or sold for breeding purposes are only eligible for payment under the cow-calf category. Lambs retained for breeding purposes are eligible for coverage. Animals being sold for future breeding purposes are eligible for payment in the early wean, feeder and lamb categories. See full details in the participant handbook.*

NO
- 5** *Do your reported sales include any condemned livestock?*

YES *IF YES, exclude any condemned livestock from your *Sales Report*.*

NO
- 6** *Do you have copies of your sales/slaughter receipts and purchase receipts?*

YES *IF NO, it is important to get copies of your sales/slaughter receipts, purchase receipts, trucking invoices and custom feeding contracts/closeouts from vendors or customers, as Agricorp may request these receipts.*

NO
- 7** *Are you involved in share or lease deals, financing arrangements, joint ventures or custom feeding arrangements?*

YES *IF YES, confirm that you have reported this information in Section D of your renewal form. If this information has not been reported, notify Agricorp immediately.*

NO *IF NO, but this information changes during the year, notify Agricorp immediately.*

For more information, see your *Participant Handbook for RMP for livestock*, your *Sales Report* or agricorp.com.
When in doubt, call Agricorp at 1-888-247-4999. We are here to help.

Reporting your purchases

For cattle (backgrounder/feedlot) or sheep producers, if the lot you sold on one date has multiple purchase dates, report the sale information on one row. Use that row and the rows beneath it to complete the “Breakdown of sold animals” section.

Example scenario

You sold 100 steers on March 25, and:

- 50 were purchased on August 10
- 50 were purchased on August 20

In this scenario, you would report the sales information on one row and record the purchase details on two separate rows. For the second purchase date, only fill out the “Breakdown of sold animals” section. See the example *Sales Report* below.

Example Sales Report

Sale date (mm/dd)	Gender (heifer or steer)	Weight type (live or rail)	Sold as breeding stock (only indicate if yes)	Number of head sold	Average sale weight (lb.)	Point of sale (e.g., name of auction, private treaty, broker)	Breakdown of sold animals			
							No. raised from birth	No. purchased	Purchase date (yyyy/mm/dd)	Average purchase weight (lb.)
03/25	S	Rail		100	850	XYZ Packers	0	50	2020/08/10	800
								50	2020/08/20	825

Complete details for all RMP plans are available on agricorp.com.

Contact us

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Accessible formats available

agricorp.com

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Version française disponible